Posted on
January 12, 2026

December 2025 minutes

Board meeting minutes of December 16, 2025

Chairman Hackbarth called the meeting to order at 6pm at the Stanton Town Shop, Knapp, WI.

Present: Chairman Hackbarth, Supervisors Nick Schaff and Melissa Schutz, Clerk-Treasurer Valerie Windsor, Maintenance Kevin Finder and townspeople Tim and Heidi Stauffer, Tim Mittlestadt, Mikayla Krier

Pledge of Allegience

Motion to approve November 11, 2025 minutes as mailed was made by M. Schutz, 2nd by N. Schaff. Approved.

Treasurer's Report:	Balance on hand November 1, 2025	$41,130.18
November Receipts		$91,343.56
November Disbursements		$17,106.97
Book balance as of 11/30/2025		$115,366.77

Motion to approve Treasurer's Report was made by K. Hackbarth, 2nd by M. Schutz. Approved.

Motion to approve Vouchers and Checks was made by M. Schutz, 2nd by N. Schaff. Approved.

Maintenance Report: Kevin got a call from Dustin (County) we are eligible for LRIP funds, we have to use those funds in 2026, the board will consider 960th and 150th Street as we didn't do the overlay on that project. Karl will call the Towns Assoc. and they will let him know what all has to be done to apply for those funds.

Chairman Report: McCoy has charged us $56.00 in interest and have put our credit on hold. We were told to wait for the bill to be adjusted before paying, Karl called them immediately. They told him McCoy doesn't work that way, they typically will credit back what you've overpaid. Karl is still waiting for a call back.

Supervisors Report: Nick talked with the animal control person, $24.00/hr from the time he leaves his house until he gets back plus mileage. He does not charge if we have no calls. He is willing to come to a meeting. He emailed Nick a sample contract. Val will call him and ask him come to the January meeting.

Clerk-Treasurer Report: Possibly 4 elections in 2026. February, April, August and November

Building Permits: Ryan Mallery, Kelly Scribner, Levi Wolf, Ashlin Malean and Thomas Polen

Committee Reports: Fire and Ambulance meetings are scheduled for tomorrow evening. Someone asked the question if it was legal for a fire district volunteer to be on the board. Josh Pittman stated he believed it was.

New Business: Liquor licensing discussion-Tim spoke a bit about the changes in the law. When he was approved for the wedding venues it was understood that he could have the people bring in their own alcohol. The new law states that because we are a dry township, he is limited to 6 events per year (with alcohol). Tim spoke with the legislature, he told Tim there is a liquor license available for our township and technically is set aside specifically for wedding venues. This was put to a referendum in 1999 and the citizens of the township voted to keep a dry township. Karl would like to put out a notice to the township and let them know we will put this up for election. Karl asked Tim if we could let the citizens know in the newsletter about his wedding venue and let him pursue this for his business. Also, possibly have his email/phone number available so citizens could ask him questions. Tim also mentioned we should let the citizens know that because liquor licenses are very limited it will not be an issue of a bar on every corner, so to speak. Question was also asked if the vote would be binding or if the board would have the ultimate say. Karl stated we would go with the outcome of the vote. Val will be in contact with the county clerk to see about the rules of getting this on the ballot. Some discussion on how "up front" the Stauffer's have been with the board on all of this. Karl also stated because Knappa Valley was the first venue, they would be the only consideration for this liquor license.

Motion made to put this on a ballot for citizens to decide if we should remain a dry township or be a wet township by K. Hackbarth, 2nd by N. Schaff. Approved.

Public Comment: Josh Melstrom-Melstrom Inspections. Josh is here because Joe Atwood, our current building inspector, is wanting to move on and pursue other things. Joe did state he didn't want to leave us hanging. Josh introduced himself and gave the board a handout of his resume and rates. He stated customer service is very important to him. Karl will reach out to Joe Atwood and find out when he is ready to turn things over and we will put Melstrom Inspections on the agenda at that time.

Motion to adjourn meeting was made by N. Schaff, 2nd by M. Schutz. Approved.

Meetiing adjourned at 7:02pm